



Application No. \_\_\_\_\_

**UNIVERSITY OF DELHI**  
**दिल्ली विश्वविद्यालय**

**Application Form for Teaching Posts**  
(Hindi version of application form is also available)

Paste here recent  
passport size  
photograph

Advt. No. Estab. IV / ..... dated .....

Post Applied for ..... Department .....

Specialisation .....

1. (i) Name (in block letters) .....

(ii) Father's/Husband's Name .....

2. Date of Birth ..... Age (as on date) ..... Years ..... Months .....

3. Nationality ..... Male/Female ..... Marital Status .....

4. (a) Post held at the time of sending the application, date of appointment  
(Whether permanent, on probation or temporary)

.....  
.....

(b) Name of Employer

.....

5. Do you belong to Scheduled Caste/Scheduled Tribe/Physically Handicapped ? (If yes, please attach Certificate)

.....

6. (a) Address for correspondence .....

.....  
Tel. No. .... Mobile No. .... E-mail Address..... Fax No. ....

(b) Permanent Address .....

.....  
Tel. No. .... Mobile No. .... Email Address..... Fax No. ....

7. (a) Present Basic Pay and Allowances (give details) .....

.....

(b) Date of next increment .....

(c) Age of retirement in Present Post .....

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8. Minimum basic pay acceptable Rs. .... per month

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9. (a) Whether the candidate is receiving any Pension benefits ? If so, the amount of pension and pension equivalent of gratuity must be indicated.

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(b) Whether the candidate would be entitled to any pension benefits on his premature retirement from his present post, if selected for appointment in the University. If so, indicate the amount of pension and the pension benefits.

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10. Academic Qualifications :-

Examination	Year	Main Subject(s)	Division/ Grade	Marks Aggregate & Percentage	School/College attended	University
Bachelor's Degree						
Master's Degree						
M.Phil.						
Ph.D.						
Title						
Date of award/submission						
Other Distinctions						

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11. Whether the candidate has qualified UGC NET/JRF Examination (if so, give details) :

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12. (a) Teaching Experience at University and or Degree College :

Name of the University/College/ Institution	Designation & Scale of Pay	Nature of Post : Temporary/ Permanent	Classes Taught		Period	
			Under-Graduate	Post-Graduate	From	To

(b) Research Experience, if any :

Name of the University/College/ Institution	Designation & Scale of Pay	Nature of Post : Temporary/ Permanent	Nature of Assignment	Period	
				From	To

(c) Administrative Experience : .....

.....

13. (a) Have you been debarred or punished for adopting unfair means in any Examination by the Institution/Board or University? If so, please specify.

.....

(b) Have you at any time been convicted by a court for any criminal offence ? If so, give name of the court, case number and offence.

.....

14. (a) Publications : Attach on Separate Sheet(s)
- (i) Select list of the most significant five Research Publications (provide original off-prints or photocopies, if photocopies; the first page of the research paper should be self-attested).  
.....
  - (ii) Complete list of Research Publications (including details of authorship, year of publication, title, name of the journal, volume number, page numbers and name of publisher)  
.....
  - (iii) List of other publications (Books, Chapters in edited books, review articles etc., with complete details)
- (b) Research supervision
- (i) Supervision of awarded doctoral dissertations\* .....
  - (ii) Supervision of doctoral dissertations, under progress\* .....
  - (iii) Supervision of awarded M. Phil dissertations\* .....
- (c) Statement of teaching and research interests .....  
(Please attach a statement in 1000 words)
- \* (Give full particulars)

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15. (a) Academic Awards and distinctions : .....
- (b) Membership of Learned Bodies : .....

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16. Literary, cultural or other activities (e.g. attainment in sports, etc.) in which the applicant is interested and distinctions obtained.  
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17. Names, Addresses, Phone Numbers and E-mail Id's of three referees who are familiar with the applicant's academic work :-
- 1. ....  
.....
  - 2. ....  
.....
  - 3. ....  
.....

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**Note :**

- 1. Photo-copies of Certificates, Mark-Sheets, Testimonials, etc. should be attached with the application (attested by the applicant himself) and the originals must be produced at the time of Interview and at the time of joining, if selected.
- 2. Except where otherwise indicated, applicants appearing for interview shall do so at their own expense.
- 3. Applicants who are in employment should send their application through proper channel.

4. It will be open to the University to consider names of suitable candidate(s) who may not have applied.
5. Seperate Application is required for each post applied for.
6. Applications received without application fee shall not be entertained.
  - (i) In case of 'Result awaited' for the NET Examination, the candidate must inform the result as and when it is declared failing which it will be presumed that the candidate has not qualified the same which makes him/her ineligible for the post of lecturer.
  - (ii) In case of thesis submitted by a candidate for the Ph.D., the candidate must inform about the award of the Ph.D. for the post of Lecturer/Reader.

Signature of Applicant

**Declaration :**

I declare that the statements made in this application are true to the best of my knowledge and belief.

Date .....

Signature of Applicant

18. Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution/Organisation has no objection to the candidature of the applicant being considered for the post applied for.

Designation .....

Signature .....

Address .....

(Head of the Institution/Organisation with seal)

.....

Pin Code No. ....

Date : .....

Telephone No. ....

19. **IMPORTANT :** List of enclosures (Please indicate total No. of enclosures). The testimonials/certificates attached by the applicant should be arranged strictly in the following order :

1. Draft No. .... Date ..... Bank .....
2. List of publications
3. NET certificate
4. Education Certificates in descending order from Ph.D. to Graduation
5. X/XIIth class certificate indicating the date of birth
6. Any other documents .....

# UNIVERSITY OF DELHI

(Please fill this Proforma neatly handwritten or typed)

Note : No enclosure with this proforma is permissible

Appl. No.

(To be filled in by Office)

Post applied for ..... Deptt. ....

Specialisation .....

Name ..... Date of Birth .....

Mailing Address (with Tel. No./E-mail/Fax No.) ..... Present Scale .....

..... Present basic Pay Rs. .... p.m.

..... Present gross emoluments Rs. .... p.m.

.....Pin .....

Present Employer (Institution) .....

..... SC/ST/Handicapped .....

Total Teaching Experience .....year(s) ..... months.....

Total Research Experience .....year(s) ..... months.....

Total Administrative Experience .....year(s) ..... months.....

Present Post ..... NET cleared/appeared ..... year .....

Academic Qualifications					Publications & Research Work (give number)		
Exam.	Year	Divn.	% of Marks	University		Published	Under Publication/ Unpublished
					Books		
					Research Papers		
					Articles		

Title of Ph.D. thesis

Experience				Ph.D./M.Phil		
Institution	Post held/ Pay	From	To	Awarded	Under Submission	Research in Progress
AREA/S OF SPECIALISATION						

Recommendation of the forwarding authority

Signature of Applicant .....

Signature of forwarding authority with seal.

Date .....

Academic distinctions/awards, any other relevant information (special training, etc.) .....

.....  
.....

Details of selected published work :

1. Research Papers : Please list upto 5 papers which you consider best, beginning with the latest publication. (Please tick an (\*) on articles published in Referred Journals).

	Title	Author/s	Journal & Date
1.			
2.			
3.			
4.			
5.			

II. Books (List upto 5 Books which you consider most important, beginning with latest publication)

	Title	Author/s	Publisher & year of publication
1.			
2.			
3.			
4.			
5.			

III. Other important Articles/Chapters in Books/Monographs/Papers presented in Conferences, Seminars etc.

	Title	Year & Particulars of Publication/Presentation
1.		
2.		
3.		
4.		
5.		

Signature of applicant

# UNIVERSITY OF DELHI

Acknowledgement for  
Teaching Post

No. Estab. IV/  
Delhi-110 007  
Dated .....

1. Your application for the post of .....  
has been allotted Sl. No. ....
2. For future correspondence reference to the application No. allotted and the name  
of the post may be quoted.
3. Any change in postal address should be communicated immediately.
4. Your application is incomplete for the following reasons.  
You have not :
  - (a) sent your application through Proper Channel.
  - (b) attached complete copies of certificates and mark-sheets in respect of  
your qualifications.

- (c) paid the requisite application fee of  
Rs.....
- (d) submitted copy of the NET certificate.
- (e) submitted proof of submission of Ph.D.  
thesis.

Please comply with the above within ten days of  
the receipt of this intimation.

Note : The name of the post and full address to be  
filled in by the applicant.

*Section Officer,*  
**Establishment Branch-IV,**  
**Room No. 205, New Admn. Block**

**O.I.G.S.**



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PIN \_\_\_\_\_